



Sky Hi Domestic Water Improvement District
Board of Director's Scheduled Meeting April 8, 2019
Meeting Minutes

Board of Director's meeting called to order by the Chairman at 10:00am. In attendance, Bill Lucas, Maurice Williams, Susan Rodriguez, R. Inman.

Call to the public. None in attendance.

The Chairman reviewed the February 13th, 2019 meeting minutes. This short Board of Director's meeting was essentially held to document (sign to approve the minutes) of the previous Board meeting (9/12/18). This was necessary to fulfill authenticating requirements of the USDA grant application process for SHWID's deep well project. Motion to approve 2/13/19 minutes by R.I., 2nd by M. W. Passed unanimously.

Treasurers Report: M. W. gave a short summary of his and our CPA's gathering of comparable water district fee rates. After short discussion it was agreed to keep getting information to make a rational decision concerning near future water rate increases. It has been 10 years since our last adjustment. A discussion on the probable effects of our upcoming system upgrade on operating costs and agreement to delay any rate changes until after the project completion when we will have better cost data.

Chairman Lucas gave a basic summary of the SHDWID's financial position. We have approx. \$115K in our bank account, and approx. \$63K in our LGIP account. The District netted approx. \$2K during the month of March. There will be large withdrawals to our accounts during the Deep Well project, but these are reimbursable and should not affect our overall assets. A reminder from R.I. that it might be prudent to formalize our long-term budget such as projected maintenance and replacement costs.

Administration report: R.I. gave a short report on the status of obtaining a "security assessment". He has not found a reputable source. He will continue to find a resource for this action. It was discussed that the eventual contractors and site modification may be used to upgrade our overall facility based upon the experience of the contractors.

Chairman's report: The status of our Deep Well project, although delayed by the Fed. Govt. shutdown, is proceeding. The written formal drilling contract has been completed and has been send to the Phx. Office of the USDA for review by their engineer. Once that is hopefully approved, the District will be approved to advertise the drilling contract in the newspaper. After that 30-day period, a contractor can be selected.

The Chairman mentioned that three Board positions (M.W.tres., R.I.,sec., B.B., oper.) are up for election this calendar year (Nov. 5th). County election rules dictate that the SHDWID has a 'call for election' no later than July 8th. This is scheduled to be done during our next scheduled meeting July 1st (if not sooner at an unscheduled meeting). The requirements of the election process had a number of questions, which will be clarified by Chairman Lucas. It appears that all existing Board members will stand for reelection.

Old Business: Rate increase issue still ongoing (M.W. has the lead), and previously discussed. R.I. told the Board that he had contacted Tera Tek engineering (Ramish Narasimhan) regarding our long-standing desire to determine any possible risk to our shallow Dakota aquifer (and near-future deep well Coconino aquifer) from Lead contamination from the nearby documented surface heavy metal point source (Pat Mullen cinder pit). R.I. is still waiting for a reply from Tera Tek. There was Board agreement as before that "due diligence" is necessary in pursuing an authoritative answer to whether our water source is at any risk of contamination

The SHDWID's Newsletter was discussed at length. It was clarified that it will be a twice a year publication, spring and winter editions. A rough draft was shown to the Board by S.R. Its overall format and appearance was well received by the Board. Other than minor corrections and edits, the two missing pieces were input for the "Chairman's Corner" and "Water Works" sections of the publication. These are to be provided by their authors in the next week or so. R.I. informally motioned that the Spring Newsletter is mailed to our customers no later than May 1st. No objections. The Chairman will purchase additional mailing stamps and envelopes for the upcoming mailing, and get a mailing label printout from our CPA. S.R. will coordinate an 'envelope stuffing/stamping' meeting time at the pump house.


New Business: No new or further business.

S.R. motions to adjourn the meeting. 2nd M.W., passed unanimously. Meeting adjourned at 11:07am.

Next scheduled Board meeting is July 1st, 2019. It is probable that there will be sooner unscheduled Board meetings necessary to meet the requirements of the deep well project grant administration.

Signed to approve these minutes:


Bill Lucas, Chairman


Susan Rodriguez, Vice Chairman

Maurice Williams, Tres.


Bill Bro, Operations


Richard Inman, Sec.